

**MINUTES OF A PATIENTS REPRESENTATIVE GROUP
MEETING HELD ON 11 DECEMBER 2019**

Present: Perry Anderson, Brian Bell, Peter Chatfield, Janet Copeland, Sheila Drury, Pat Osbourne, Gordon Robson.

Action

1.	<p>Welcome and Apologies. Perry welcomed everyone to the meeting.</p>	
2.	<p>Apologies received from Dave Dopson, Jane Green, Jan Leftley, Lesley Marginson and Jim Sarjantson.</p>	
3.	<p>Physician Associate (PA) Perry introduced Francesca Davies-Meyers who, following a placement at PHMG during her training, has now been taken on as a permanent member of staff.</p> <p>Following her graduation in Sports Science, Francesca has undertaken a 2-year Physician Associate course at Brighton University. Her placement at PHMG was part of her second-year training.</p> <p>As a Physician Associate, Francesca is able to diagnose and recommend a course of treatment under the supervision of a GP (Dr Spensley). She will see more triage patients and carry out home visits every day. At the present time, a PA cannot prescribe medication, but this may change in the future if the role becomes regulated by the GMC.</p> <p>Appointments with Francesca will be for 20 minutes and can be booked ahead via telephone, with on-line appointments becoming available soon. This should give an additional 40 appointments a week.</p> <p>Pat has seen Francesca a couple of times and thinks the service is brilliant. She was given a thorough check-up, an x-ray was arranged and Dr Spensley contacted for a prescription for antibiotics. She felt very reassured by the thoroughness.</p> <p>In the future Francesca can go on additional courses, e.g. minor surgery, sexual health.</p> <p>Peter thanked Francesca for attending this part of the meeting, everyone found it very informative.</p>	
4.	<p>Minutes & Matters Arising Minutes of the meeting 18 September 2019 were approved.</p> <p>4.1 Perry advised that the notice board has not yet been put up as the waiting room is going to be redecorated.</p>	
5.	<p>CPRG & CCG Update Gordon is extremely concerned about how the new CCG will function. At the recent board meeting they were more concerned with rules & regulations and committee members than the patient using services. Where will be the voice of the patient? No lay member will sit on the board.</p>	

	<p>Gordon will suggest a new Crawley Patient Advisory Committee (CPAC) to replace the existing Governing Body Lay Members who don't have a direct line to the CCG. This would be chaired by a member of the governing body to report back to the main board. Perry agreed this was an excellent idea and would give our support.</p> <p>In Gordon's CPRG report he mentioned the LIVI online GP service and there was a recent article on it in the free Crawley Observer. Basically, this is a sub-contracted service offering online consultations with a GP, but will not be a GP from a patient's own surgery. Consent has to be given to LIVI for them to access a patient's medical records and to send a summary report to their registered GP.</p> <p>It was felt by the PRG that this would suit younger patients more as they are more likely to use online apps.</p> <p>It has been agreed that a company called ABC will provide GP appointments at various surgeries in Crawley, and they will sub-contract to LIVI for the online consultations. ABC have approached PHMG and, from January, will be providing 16 appointments at Pound Hill surgery on Mondays between 4 – 8pm. 50% of these appointments will be available for PHMG patients.</p> <p>Please see attached link to the LIVI service and full details: https://www.livi.co.uk/</p> <p>Dr Kuipers is currently working weekends at the Out of Hours service at Crawley Hospital. Hopefully this will change to an additional 24 appointments on Saturday mornings via the hub, ¾ of which will be for PHMG use.</p> <p>Dr Procter is currently providing additional locum appointments for PHMG.</p>	GR
6.	<p>Patient Survey Surveys were carried out in both surgeries in October and it was good to spread the word about our online services. Brian queried whether you could still see the graphs showing past results of blood tests.</p> <p><i>Post meeting note: If you click on the relevant test result to open it up and then click again on the name shown in pink it will open the graph screen.</i></p>	
7.	<p>Future Meeting Presentations Dementia/mental health was proposed as a future presentation.</p>	PA
8.	<p>Copthorne New Build NHS England wanted significantly more information; a decision is promised in the near future.</p> <p>It is hoped construction will start in September 2020 with completion summer 2021. The new surgery will provide 10 consulting rooms and will allow us to take on more staff. There will be 34 parking spaces.</p> <p>The partners will pay for the cost of the building (estimated at £2.5M) with a 25/30-year loan. They will sell the existing Copthorne surgery as a residential bungalow for between £400-500K which will go towards the cost of the new build. The partners will also have to furnish the new surgery which is estimated around £100K. IT provision is covered by NHS England.</p> <p>Once we have confirmation to proceed, Perry will organise 2 or 3 events to engage with patients and every patient will be contacted. Peter has offered to contact other associations in Copthorne if that would be helpful.</p>	PA/PC

